

WHAT ARE ONLINE COURSES?

Online Courses means that you must have a computer and internet access to complete the course.

Students access the course by passwords issued upon registering, and once into their area, they access the materials right on the computer screen. After they read the materials, students access the "testing center" and take the test for the lesson they just read. Upon completing the test, it is immediately scored, and the grades will be emailed to the student and to the ECTS Academic Dean within 2 minutes. Most courses take 6 weeks to complete.

Students have an area to chat with other students online, send messages to the instructor(s) with any questions they may have, and many other exciting features. Generally, there is no additional costs in an online course, but the instructor may require the purchase of a supplemental textbook. You will know if additional materials are required from the course description, prior to registering.

Most of these courses are priced at \$69.00 or less

Here's what you get with ECTS Online Courses and Online Programs*

- # Courses Which Can Be Completed in 6 weeks
- # Study Instructions and Online Tests
- # Course Syllabus
- # Online Access to the Instructors
- # Certificate of Completion
- # Official Transcripts
- # Supplemental Materials

***Must have internet access to take these courses**

Many of the Online Certificate Programs are Accredited

ECTS is approved by the International Association of Continuing Education Training Commission to award nationally recognized CEU's for these courses.

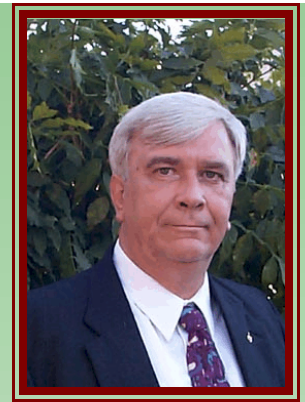


Licensed by the Pennsylvania State Board of Private Licensed Schools

Educational Correspondence Training School

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866-833-1911 (toll free) 814-833-1911 814-833-9341 (fax)

www.ectschool.com



Dr. Patrick G. Rossi

Dear Prospective Student:

Enclosed is the information which you requested about the ECTS Online Courses.

I must personally commend you on your decision to continue your academic studies. It goes without saying that, in today's job market, advanced education is an essential component to securing or maintaining employment. This is your first step to brightening your future.

Our programs are among the best in the correspondence method of obtaining the training you need. ECTS take's great pride in it's instructors, course materials, presentation, and caring for each of our students. We will do everything within our capability to make your studies both enjoyable and rewarding.

Thank you for looking at our courses, and I wish you continued success in attaining your goals.

Sincerely,

Patrick G. Rossi, Ed.D
President

ECTS offers:

- **Online Certificate Courses**
- **Traditional Correspondence Certificate Courses**
- **PA State Approved Diploma Programs**

Online Courses

Most of these courses are priced at \$69.00 or less

Available through Internet

Internet Courses

Introduction to the Internet
Creating Web Pages
Intermediate Web Pages
Advanced Web Pages
Designing Effective Websites
Web Programming with ColdFusion
Introduction to Flash MX
Flash MX for the Absolute Beginner
Flash 5 for the Absolute Beginner
Introduction to Adobe Acrobat 5
Creating Web Graphics
Imaging for the Web Using Fireworks
Creating Multimedia for the Web
Creating Cascading Style Sheets
Introduction to XML
Introduction to Dreamweaver 3.0
Introduction to Dreamweaver 4.0
Introduction to Microsoft FrontPage 2002
Introduction to Microsoft FrontPage 2000
Marketing Your Business or Organization on the Internet
Achieving Top Search Engine Positions
Outlook Express: More Than Mail!
Getting Organized with Outlook
JavaScript Programming for the Web
CGI Programming for the Web
Java for the Absolute Beginner
Introduction to Java 2 Programming
Intermediate Java 2 Programming

Computer Courses

Navigating Your Palm Pilot
Creating Documents for Palm OS
Digital Photography OUTPUT!
Photoshop 7 for the Absolute Beginner
Introduction to Photoshop 7
Photoshop 6 for the Absolute Beginner
Introduction to Photoshop 6
Introduction to Photoshop 5.0/5.5
Introduction to QuarkXPress 5.0 for Windows
Introduction to Adobe Premiere 6
Introduction to PC Troubleshooting
Introduction to Microsoft Excel
Intermediate Microsoft Excel
Introduction to Microsoft Access
Intermediate Microsoft Access
Introduction to Microsoft Word
Intermediate Microsoft Word
Advanced Word
Introduction to Microsoft PowerPoint
Intermediate Microsoft PowerPoint 2002
Microsoft Publisher
Introduction to Microsoft Works - The Word Processor
Intermediate MS Works - Spreadsheet
Introduction to Windows XP
Windows File & Disk Management
Introduction to QuickBooks
Performing Payroll in QuickBooks
Introduction to Peachtree First Accounting
Introduction to TurboTax
Quicken for Windows
The Classroom Computer
Introduction to Oracle
Introduction to the Game Industry
Introduction to Database Development
Introduction to SQL
Introduction to Perl Programming
Introduction to Visual Basic 6.0
Introduction to Networking
Intermediate Networking
Introduction to Windows 2000 Prof.
Introduction to Red Hat Linux
Creating User Requirements Documents
Computer Skills for the Workplace
Working With Your OS9 iMac
101 Tips & Tricks for the iMac and Macintosh

Word Perfect
Keyboarding

Certification Prep Courses

Basic A+ Certification Prep
Intermediate A+ Certification Prep
Advanced A+ Certification Prep
Network+ Certification Prep
CCNA 2.0 Certification Prep 1
CCNA 2.0 Certification Prep 2
CCNA 2.0 Certification Prep 3
MCSE Certification Prep 1 - Exam 70-210
MCSE Certification Prep 2 - Exam 70-215
MCSE Certification Prep 3 - Exam 70-216
MCSE Certification Prep 4 - Exam 70-217
MCSE Certification Prep 5 - Exam 70-219
MCSE Certification Prep 6 - Exam 70-221
MCSE Certification Prep 7 - Exam 70-222
MOUS Certification Prep: Word

Writing Courses

Fundamentals of Technical Writing
The Keys to Effective Editing
Crafting Your Short Fiction
Adventures in Writing
Write Like a Pro
Your Screenwriting Career
The Craft of Magazine Writing
Writeriffic: Creativity Training for Writers
Introduction to Internet Writing Markets
eBook Publishing Essentials
Write Your Life Story
Pleasures of Poetry
Travel Writing
History of Women Writers

Personal Enrichment Courses

Speed Spanish
Get Assertive!
Leadership
Communicating Like a Leader
High Powered Communication
Keys to Effective Communication
Individual Excellence
Secrets of Success and Achievement
Conquer Your Stress!
Stress S.O.S. for Women
Work Yourself Happy
Grammar Refresher
Inferential Statistics
Philosophy for the New Millennium
Jungian Psychology
The Magic of Hypnosis
Solving Classroom Discipline Problems
Food and Fitness to Fight Cancer
Get Funny!
After the Marriage Ends
Understanding Alzheimer's Disease
A to Z Grantwriting
Fast Track Fund Raising
Debt Elimination Techniques That Work
Discover Digital Photography
Secrets of Better Photography
Genealogy Basics
Merrill Ream Speed Reading
Achieving Success with Difficult People
Outdoor Survival Techniques
Assisting Aging Parents
Enhancing Language Dev. in Childhood
Solving Discipline Problems at Home
Give That Speech
Stocks, Bonds, and Investing: Oh, My!
Online Investing
Introduction to Stock Options
Buy or Lease Your Car Like a Pro
Insurance: Unraveling the Maze
Enjoying European Art Online
British History: Henry VIII & Six Queens
12 Steps to a Successful Job Search
Job Search Strategies
Resume Writing Workshop
Grammar for ESL
Guiding Kids on the Internet

Test Prep Courses

GED Test Preparation
GRE Preparation - Part 1
GRE Preparation - Part 2
LSAT Preparation - Part 1
LSAT Preparation - Part 2
SAT/ACT Preparation - Part 1
SAT/ACT Preparation - Part 2
GMAT Preparation

Legal Courses

Introduction to Criminal Law
Evidence Law
Paralegal Certificate Program 1
Paralegal Certificate Program 2
Paralegal Certificate Program 3
Paralegal Certificate Program 4
Paralegal Certificate Program 5
Paralegal Certificate Program 6

Entrepreneur/Business Courses

Accounting Fundamentals
Creating a Successful Business Plan
Learn to Buy and Sell on eBay
Becoming a Grant Writing Consultant
Administrative Assistant Fundamentals
Beginning Braille
Caring for Children
Start Your Own Consulting Practice
Growing Plants for Fun and Profit
Basics to Building an Online Business
Songwriting Success
Marketing Tools for Actors
Professional Sales Skills
Effective Selling
Effective Business Writing
Successful Construction Bus. Man.
Managing Technology
Laws of the Business Jungle
Start and Operate your own Home-Based Business

Business Admin. // Management

Fundamentals of Supervision and Management
Understanding the Human Resources Function
Project Management @ e-Speed
Introduction to Business Analysis
Managing Technical Professionals
Principles of Sales Management
Project Management Principles 1
Project Management Principles 2
Project Management Principles 3
Project Management Principles 4
Project Management Principles 5
Customer Service 1
Customer Service 2
Customer Service 3
Total Quality 1
Total Quality 2
Total Quality 3
Total Quality 4
Total Quality 5
Supply Chain Management 1
Supply Chain Management 2
Supply Chain Management 3
Supply Chain Management 4
Supply Chain Management 5
Mastery of Business Applications 1
Mastery of Business Applications 2
Mastery of Business Applications 3
Mastery of Business Applications 4
Mastery of Business Applications 5
Purchasing 1
Purchasing 2
Purchasing 3
Purchasing 4
Purchasing 5

Health Care Professional Courses

Medical Terminology: A Word Association
Introduction to Natural Health and Healing

Certificate in Gerontology
Certificate in Complementary and Alternative Medicine
Certificate in Spirituality, Health, and Healing
Introduction to Gerontology
Healthy Aging
Mental Health and Aging
Physiology of Aging
Sleep and Aging
Spirituality and Aging
Death and Dying
Elder Abuse
The Older Woman
Pain Assessment and Management in the Older Adult
Animal Assisted Therapy
Complementary and Alternative Medicine
Therapeutic Massage
Introduction to Complementary and Alternative Medicine
Bodywork Healing Therapies
Chinese Medicine
Healing Therapeutic Interventions
Ayurvedic Medicine
Healing Environments
Cultural Competence in Health Care
Introduction to Spirituality, Health, and Healing
Spirituality, Religion, Culture, and Health
Spiritual Care
Spirituality, The Dying Experience, and Grief
Pregnancy Induced Hypertension
Aging and Disorders of Communication

Courses in Spanish

Introducción a Word
Introducción a Excel
Introducción a Microsoft Powerpoint
Contabilidad Bajo un Enfoque de Sistemas
Introducción a Quickbooks
Introducción a Internet
Creación de Páginas Web
Introducción a Programación Java 2
Comercio Electrónico
Liderazgo, Comunicación, Motivación y Resolución de Conflictos

Design and New Media Certificate Programs

Digital Design Certificate Program
Graphic Design Certificate Program
Multimedia Certificate Program
New Media Marketing Certificate Program
Web Design Certificate Program
Digital Design & Multimedia Cert. Program
Graphic and Digital Design Cert. Program
Graphic and Web Design Cert. Program
Multimedia & Graphic Design Cert Program
Web Design & Multimedia Cert. Program
Web and Digital Design Certi. Program

To register or for more information about these courses, please call or visit us at www.ectschoool.com